



**MINUTES OF THE QUARTERLY MEETING
OF THE
YONKERS WORKFORCE DEVELOPMENT BOARD
Held on February 16, 2018**

Held at
Office of Workforce Development
28 Wells Avenue Bldg. 3, 4th Floor
Yonkers, New York 10701

Board Members Present:

William Mascetta
Lamont Badru
Nicholas D’ Angelo
Taryn Duffy
Andrew Hardy
Linda Heyward
Kris Komorowski
Jaime Martinez
Louis Navarro (attendees Sheri &Theresa)
Bonnie Reyna
John Rubbo

Board Members Excused:

Mark Corpas
Taryn Duffy
Gina Gaines
Ramona Fuentes
Richard Halevy
Susan Naber
Ross Pepe
Amir Rabadi
Felderi Santiago
Linda Schramm
Julius Walls

WDB Staff Present

Sean McGrail, Executive Director
Chanele Harris, Executive Assistant
George Varkey, Fiscal Officer

Guests:

Carol Holman, Career Center Manager
Linda Patterson, Youth Services
Lillian Morales, Career Coach
Jose Roman, Business Services

Call to Order

Mr. William Mascetta called the meeting to order at 9:30 a.m. Mr. Mascetta.

I. Acceptance of Minutes

October 25, 2017 meeting minutes were deferred for ballot vote.

II. Executive Directors Report

Office Move

Mr. McGrail informed the Board of issues at 28 Wells Avenue. NYSDOL will provide computers for the computer lab. NYSDOL will update website with directions, correct address and parking. Due to shared cost agreement with NYSDOL, there will be an approximate saving of 60K-65K. Funds will be used for training (e.g., ITA and OJT).

As per the Board, on December 4, 2017, Mr. McGrail and staff met with WestCOP (Don Brown and Damon Jackson) to discuss performance contract responsibilities. WestCOP received all payments except the October 2017 payment. Greyston and WestCOP are receiving an additional 12K for work experience. Mr. McGrail discussed extension of Youth Contracts.

NYSDOL has approved nine of thirty three Career Center Local Plans. Yonkers is the only Center in our region to receive approval. The final Yonkers Service MOU has been submitted to Albany and all partners. We are currently working on the Infrastructure MOU. Mr. McGrail introduced new Business Service Liaison, Jose Roman.

III. Fiscal Officer Report

Mr. Varkey reviewed the current budget and explained the reassigning behind a new proposed budget due to NYSDOL's shared cost agreement. The new proposed budget was deferred for ballot voting.

IV. Operations and Programs Report

Youth Vendors

Greyston and WestCOP have thirty youth enrolled (25 in-school and 5 out-of-school). Ms. Patterson provided spreadsheets that reflect performance of contractors. West Cop's October 2017 payment is being held due to incomplete Career Zone and TABE testing of youth. Career Zone and TABE testing must be complete five days after Ms. Patterson verify youth folder. Ms. Patterson discussed youth issues/barriers (e.g., homeless, couch surfers) which are preventing WestCOP from testing and retaining youth. Ms. Patterson is optimistic about Career Zone and TABE testing completion. Ms. Patterson discussed how non-performance affects the overall Youth budget. Ms. Patterson discussed future training of WestCOP youth.

The Board discussed spreadsheets. Prior to extending the contracts, Mr. Mascetta is requesting a clause that addresses current and/or potential issues. Mr. Mascetta and the Board are requesting caution of the WestCOP contract extension vote until performance is complete. Mr. McGrail suggests waiting a few months to finalize contract extension with WestCOP until contract performance is complete. Mr. Hardy is suggesting an analysis of both programs. Mr. Martinez is suggesting a meeting with Greyston and WestCOP to discuss how they can work together to better serve youth. Mr. Mascetta is requesting three Board members form a Steering Committee to visit contractors, talk to participants, assess barriers and update Board at next Board meeting. Mr. Hardy and Mr. Badru are volunteer members of the Steering Committee.

Jobs Waiting

Ms. Morales discussed Tech Hire program qualifications (17-19 year old participants, at risk and low income). The goal is 38 enrollments. Currently, there are 10 enrollments. Participants will attend a 5 week boot camp. Ms. Morales discussed barriers of program. Participants without a high school diploma are referred to GED program.

Mr. Mascetta informed the Board of Mr. Julius Walls resignation.

V. Voting Items

The following voting items have been deferred:

- October 25, 2017 Meeting Minutes
- Budget

Mr. Mascetta announced motion to adjourn meeting. Mr. Hardy made a motion to adjourn. Mr. Martinez made second motion to adjourn.

Meeting adjourned at 10:30 AM.