**MINUTES OF THE QUARTERLY MEETING**

**OF THE**

**YONKERS WORKFORCE DEVELOPMENT BOARD**

**Held on June 17, 2022**

 Virtual Zoom Meeting

 **Board Members Present: Excused Board Members: WDB Staff Present:**

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| William MascettaDon BrownNicholas D’Angelo Frank DeSantisTaryn DuffyChurchill EgoneRamona FuentesReginald Joseph Jr.Charlie KnightKris KomorowskiSusan NaberFelderi SantiagoAtul SheffeyMasha TurchinskyCamille Valentine | Anthony AscencaoLaurel BirkettSara BrodyDr Carl BruceMark CorpasFrank DeSantisGina GainesDonald QuadrinoDr. Amir Rabadi | Sean McGrail, Executive DirectorChanele Harris, Executive AssistantGeorge Varkey, Fiscal Office**Career Center Staff:**Carol Holman, Career Center ManagerLinda Patterson, Youth ServicesLillian Morales, Business Services Liaison |

1. **Welcome – Introductions/Roll Call**

Mr. Mascetta called meeting to order at 10:15a.m. Mr. Mascetta opened the floor for introductions.

1. **Acceptance of Minutes**

The June 17, 2022 Board meeting minutes were emailed in advance to Board members.

Mr. Mascetta made a motion to accept the March 24, 2022 meeting minutes. Mr. Komorowski made a motion to accept the March 24, 2022 meeting minutes. The motion seconded by Ms. Naber and unanimously approved as submitted.

1. **Fiscal Update**

 **George Varkey, Fiscal Officer**

Mr. Varkey discussed the budget to actual. Budget to actual under spent by two million dollars due to the Gun Violence Prevention Program has been extended. No money has been extended, but the program period has been extended with about 750k unspent. There are obligations that are set up for the Adult, Dislocated Worker and Youth Contracts. The actual numbers although they look much lower are consistent with the budget.

**Mr. Mascetta:** The last report you mentioned late reimbursements regarding one million dollars you referenced have been caught up or no?

**Mr. Varkey:** Not really, that has been extended for the Gun Violence Program, which we have until the end of next year.

**Mr. Mascetta:** What about the NY SCION grant from NYS about 100K of the300K that comes in this year?

**Mr. Varkey:** We have not received a confirmation on the other 100K. I included that in the current year for 50K half of what was assigned and approved. The other portion estimates as we get the confirmation we will do a budget modification, but I have only included the 50K because that was not included in the previous year.

**Mr. Mascetta:** Does that imply that the balance remains at 250K on the total 300K or is that a variable?

**Mr. Varkey:** It is a variable, but we are assuming that it will come through since it was already discussed at the senate level.

**Mr. Mascetta:** Give us an update at the next Board meeting.

Mr. Varkey discussed the proposed Budget having increased funding for Adult, Dislocated Worker and Youth. There was a slight increase in TANF funding. There is also a slight carryover from $1,775,000 with 775K from the Gun Violence Program due to the extension of the program. Since that was included in the budget last year, it is being brought over as carry in money because with the City if I do not repose that as the current year we could have a problem with that. The related expenses are consistent with last year’s numbers except the training has changed due to the funding. The 100K should happen around October or November.

**Mr. Mascetta:** The 50K was targeted in the budget.

**Mr. Varkey:** That was already approved, but not claimed in last year’s budget so it is current year’s numbers.

Mr. Mascetta made a motion to accept the proposed budget for 7.1.2022 - 6.30.2023 as described. Mr. D’Angelo made a motion to accept the proposed budget for 7.1.2022 - 6.30.2023 as described. The motion seconded by Mr. Komorowski and unanimously approved as submitted.

1. **PY22-23 Year Round Youth Program RFP Vote**

Mr. McGrail opened the floor to Mr. Joseph Jr. and Mr. Komorowski to present their review of the PY22-23 Year Round Youth Program proposals.

**Mr. Joseph Jr.:** The YWCA had a detailed proposal on how they will on-board, recruit candidates and their marketing techniques. They had a high staffing and overhead that could be normal, but also monitored and revised. I would like to see community reviews and numbers for existing programs to compare. It seems like they have a solid program, but the results will show. The scoring between both responders came out about even. The YWCA did not provided the A-133 report.

YCAP seems to be a small community oriented organization. They submitted good reviews from community partners that they would collaborate with to assist with recruitment. They were not as detailed with recruiting techniques. YCAP submitted the A-133 report. They good reviews of what they are doing in the community.

Mr. Joseph Jr.is suggesting splitting the funds between both organizations with monitoring of programs and allocations.

**Mr. Komorowski:** I agree mostly with what Mr. Joseph said. The YWCA overhead was very high which included the CEO, administrators and $800.00 on phone calls. In comparison of services, one organization had the participants going to WCC and the other had them attending the Nepperhan Community Center. The money spent on overhead was a little much and I scored one organization a little higher.

**Mr. Mascetta:** Thank you for your time, energy and effort through the review process.

Mr. McGrail discussed respondents and reviewers of the PY22-23 Year Round Youth Program RFP. Since YCAP and YWCA were the only respondents, the Board RFP Reviewers Mr. Komorowski and Mr. Joseph Jr. are requesting a 50/50 split of the PY22-23 WIOA Year Round Youth Program with tight boundaries on how the funds would be allocated.

Mr. Mascetta discussed the differences of the organizations and services provided to the community. Mr. Mascetta is suggesting monitoring of both programs to assure success.

Mr. Mascetta made a motion to accept the PY22-23 WIOA Year Round Youth Program Sub-recipients YCAP and YWCA as described. Mr. Joseph Jr. made a motion to accept the PY22-23 WIOA Year Round Youth Program Sub-recipients YCAP and YWCA as described. The motion seconded by Ms. Duffy and unanimously approved as submitted.

**V. Career Center Update**

**Career Center Manager, Carol Holman**

Ms. Holman discussed the overview of services provided to Yonkers Career Center customers. Ms. Holman discussed the New York State Systems Change and Inclusive Opportunities Network (NYS SCION) Program, which started April 2022. The coordinator has two referrals. One for Ticket to Work and one to coordinate services.

**Mr. Sheffey:** The States goal is to gradually open all Career Centers by the end of June. They started with opening Career Centers with Security Guards first. The Yonkers Career Center did a soft opening last month with a mix of virtual and in person appointments on the Department of labor side. There have been no issues. Most walk-ins are unemployment related and some looking for employment. We will retain the virtual services, but we are open to those without virtual capabilities.

**Mr. Mascetta:** How has informing the public been addressed through the State website and/or through the Mayor’s office?

**Mr. Sheffey:** Due to the soft opening, we are informing the public, but there has not been a large statewide statement as of yet.

**Mr. Mascetta:** Can Mr. McGrail address this through the Mayor’s electronic media outreach?

**Mr. Sheffey:** I will discuss with the higher ups and get back to you.

**Mr. Mascetta:** Was there any advocacy from the state level?

1. **Business Service Update**

 **Lillian Morales, Business Service Liaison**

Ms. Morales discussed approximately 600K obligated through On-the Job Training contracts (OJT) before the end of the program year June 30, 2022. Ms. Morales discussed services she is providing employers in-person and virtually.

1. **Youth Services Update**

**Youth Services Coordinator, Linda Patterson**

Ms. Patterson discussed the progress of the PY21 WIOA Youth Program. WestCOP meet its goal of 70 youth. Greyston is no longer a sub-contractor due to a breach of contract.

1. **New Business**

Mr. McGrail discussed current unemployment rate is down to 4%. Last month it was 4.6% and last year it was 6.8% with approximately 4,000 people still unemployed.

**Mr. Mascetta:** The Board is here to assist with the full opening. Mr. Mascetta commended Ms. Naber for the Career and Technical Breakfast resuming this year. Mr. Mascetta and Ms. Naber thanked Ms. Duffy and Ms. Harris for their attendance.

**Ms. Turchinsky:** Thank you to the Yonkers staff for their impact on the youth and the GVP especially with what is going on around the world. Ms. Turchinsky offered the Board a walk-through of the new Museum west wing.

Mr. Mascetta made a motion to adjourn meeting. Mr. Komorowski made a motion to adjourn. Mr. Joseph Jr. made second motion to adjourn.

Meeting adjourned at 11:20 AM.