

**YONKERS
JOINT SCHOOLS
CONSTRUCTION BOARD**

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BOARD MEETING
JANUARY 28, 2019

MEETING MINUTES

The Yonkers Joint Schools Construction Board (“YJSCB”) met January 28, 2019 at 5:30 PM in the Mayor’s Conference Room, City Hall, 40 South Broadway, Yonkers, NY.

MEMBERS PRESENT

Hon. Mike Spano, Mayor
Dr. Edwin Quezada, Superintendent of Yonkers Public Schools
Rev. Steve Lopez, President of the Yonkers Board of Education
Roberto Rijos, Yonkers Council of the PTAs Designee
Miguel A. Cuevas, Yonkers City Council Majority Designee
Ronald Matten, City Council Minority Designee
Pastor James Hassell, Joint Designee of Mayor and Superintendent
Hon. Andrew J. Spano, Joint Designee of Mayor and Superintendent
Steven Frey, Joint Designee of Mayor and Superintendent

MEMBERS ABSENT

None

STAFF AND GUESTS:

Jim Cavanaugh, Deputy Mayor
Wilson Kimball, Commissioner, Planning & Development
Karen Ramos, Corporation Counsel
Mary Lyras, YIDA
Frank Badalato, Planning & Development Staff
Steve Spangler, Savin Engineers
Dr. Nivas, Savin Engineers

1.0 CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:39 PM.

2.0 COMPLIANCE & REPORTS

2.1 APPOINTMENT OF BOARD

All members of the YJSCB were sworn in by the City of Yonkers Deputy City Clerk Michael Romandelli.

2.2 GOVERNANCE DOCUMENTS

The YJSCB governance documents were individually reviewed and discussed with the YJSCB. The governance documents consisted of the Yonkers City School District Joint Schools Construction and Modernization Act (the "Act"), Certificate of Organization, Conflict of Interest Policy, Conflict of Interest Policy Member Acknowledgment, Annual Financial Disclosure, Disclosure Statement, and Independent Member Certification. Questions were encouraged. Multiple board members submitted completed forms.

3.0 NEW BUSINESS

3.1 RESOLUTION 2019-01: ADOPTING CONFLICT OF INTEREST POLICY

Board advised that the Act mandates that the YJSCB adopts a conflict of interest policy and sets forth requirements for the conflict of interest policy.

ON A MOTION MADE BY REV. STEVE LOPEZ AND SECONDED BY STEVEN FREY, THE YJSCB ADOPTED A CONFLICT OF INTEREST POLICY IN THE FORM PRESENTED AT THE MEETING IN COMPLIANCE WITH THE ACT.

POSITIVE VOTES: 9 NEGATIVE VOTES: 0

3.2 RESOLUTION 2019-02: AUTHORIZING AGREEMENT WITH SAVIN FOR PROGRAM MANAGER SERVICES

The process of procuring a Program Manager, as defined in the Act, to perform Program Manager services (the "Services") and selection of Savin Engineers, PC ("Savin") was described to the YJSCB. Specifically, a request for proposals for the Services was issued, four proposals were received, and Savin was ultimately selected.

Steven Spangler further described Savin's qualifications and the services Savin will be performing as Program Manager.

The terms of the agreement with Savin for the Services, which are set forth in the Resolution, were described to the YJSCB.

ON A MOTION MADE BY HON. ANDREW J. SPANO AND SECONDED BY MAYOR MIKE SPANO, THE YJSCB AUTHORIZED AN AGREEMENT WITH SAVIN FOR THE SERVICES. SAVIN WILL BE PAID \$250,000 + 3.5% OF PROJECT COSTS, AS DEFINED IN THE ACT, FOR PERFORMING THE SERVICES. THE \$250,000 PAYMENT MUST BE PAID TO SAVIN BY OR BEFORE JUNE 30, 2019.

POSITIVE VOTES: 9 NEGATIVE VOTES: 0

4.0 UPDATES, ANNOUNCEMENTS AND COMMENTS

Steve Spangler outlined next steps and suggested a monthly meetings.

Pastor James Hassell asked that the board materials be sent far enough in advance of the meeting so that members can properly review the materials. The YJSCB discussed and proposed a board

meeting materials distribution schedule for future meetings: agenda distributed 10 days before meetings and meeting materials distributed 7 days before the meeting.

The use of videoconferencing for future meetings was discussed.

March 4, 2019 was tentatively identified as a possible date for the next YJSCB meeting.

5.0 ADJOURNMENT

The meeting was adjourned at 6:05 PM.