



**YONKERS WORKFORCE DEVELOPMENT BOARD  
MINUTES OF THE QUARTERLY MEETING**

**Held on June 9, 2023**

**Board Members Present:**

William Mascetta  
Anthony Ascencao  
Don Brown  
Nicholas D’Angelo  
Churchill Egone  
Ramona Fuentes  
Kris Komorowski  
Atul Sheffey  
Masha Turchinsky

**Excused Board Members:**

Laurel Birkett  
Sara Brody  
Dr Carl Bruce  
Mark Corpas  
Taryn Duffy  
Gina Gaines  
Reginald Joseph Jr.  
Charlie Knight  
Susan Naber  
Donald Quadrino  
Dr. Amir Rabadi  
Felderi Santiago  
Camille Valentin

**WDB Staff Present:**

Sean McGrail, Executive Director  
Chanele Harris, Executive Assistant  
George Varkey, Fiscal Office

**Career Center Staff:**

Carol Holman, Career Center Manager  
Linda Patterson, Youth Services

**I. Welcome – Introductions/Roll Call**

Mr. Mascetta called meeting to order at 10:00a.m. Mr. Mascetta opened the floor for introductions.

**II. Executive Director Report**

**Sean McGrail, Executive Director**

Mr. McGrail discussed diversity in trades at Saunders High School. Transportation is an issue for Yonkers residents interested in the Brewster area apprenticeship programs. Mr. McGrail suggested evening trainings at Saunders High School for people in the lower Hudson Valley area.

**III. Acceptance of Minutes**

The January 27, 2023 Board meeting minutes were emailed in advance to Board members.

Mr. Mascetta made a motion to accept the January 27, 2023 meeting minutes with corrections. Mr. Komorowski made a motion to accept the January 27, 2023 meeting minutes with corrections. The motion seconded by Mr. D’Angelo with corrections and unanimously approved as submitted.

**IV. Fiscal Report**

**George Varkey, Fiscal Officer**

Mr. Varkey informed Board that the FY2023 Budget to Actual is one million dollars short on expenditures due to delay in receiving invoicing.

**Mr. Mascetta:** When we look at FY2024 which is from 07/01/2023 – 06/30/2024 the budget is under the PY2023 column?

**Mr. Varkey:** That is PY2023 column. The Budget to Actual is the 3 column report. The Proposed Budget is the two column one FY2024 and PY2023. Mr. Varkey explained how the NYS Department of Labor separates FY from PY.

**Mr. Mascetta:** So we're matching the budget from PY2022 with PY2023?

**Mr. Varkey:** The carryover is what's coming from PY2022. PY2022 is from last year.

**Mr. Mascetta:** When I look at the Proposed Budget for FY2023 we are at basically the same total?

**Mr. Varkey:** No. it's the 3.5M. There are two reports. The three column is current year's numbers against the budget and the actual expenses against that.

**Mr. Mascetta:** Which is the reason you're a million behind?

**Mr. Varkey:** Yes, as for expenditures are concerned. The two column one is the proposed Budget.

**Mr. Mascetta:** The 4M, what does that number represent if the budget is 3.5M?

**Ms. Turchinsky:** It looks like PY2022 which is FY2023.

**Mr. Varkey:** Correct. That is the fiscal year.

**Mr. Mascetta:** What makes the variance? You have a budget for salaries. The column equals 3.5M. Under FY2023 column to the left those numbers add up to the 4M respectively greater than every line item. What is that column representative of? Explain the variance.

**Mr. McGrail:** That's the FY.

**Mr. Varkey:** The Department of Labor gives PY numbers which is theoretically FY numbers, but for the following FY. So, the PY23 is the one that starts on July 1, 2023 – June 30, 2024 which is FY2024.



**Ms. Turchinsky:** Do you have something sort of apples to apples? Right now we are looking at two different things. Right now we have PY22 & PY23 then we jump to FY23. Is there a comparative of PY, PY and FY, FY? Somehow we have to align this.

**Mr. Varkey:** If you look at the Proposed Budget and look at the PY22 numbers that should match up with the FY23 numbers on the first column the total.

**Ms. Turchinsky:** They do.

**Mr. Varkey:** PY23 starts July 1, 2023 so that's the one that's going to be FY24. FY is not calendar. Department of Labor calls it PY. So they are one year behind us for nomenclature is concerned. So, PY23 is FY24 for the City.

**Mr. Mascetta:** So why is there a difference in the totals?

**Mr. Varkey:** There is no difference.

**Mr. Mascetta:** Well yes, 4.2M and 3.5M.

**Mr. Varkey:** The 3.5M is for the next budget the proposed budget.

**Mr. Mascetta:** Where is that delta? The prior year was 4.2M as well.

**Mr. Varkey:** Correct.

**Ms. Turchinsky:** What are we cutting? It looks to me were anticipating a 750k reduced deduction. Can we talk about what that is?

**Mr. Varkey:** Sean. Correct.

**Mr. McGrail:** That was the Gun Violence Prevention Program (GVP) ending.

**Mr. Mascetta:** Okay. You answered it. The variance is the elimination of that program.

**Mr. McGrail:** Just so you know, our budget is a two year budget.

**Mr. Mascetta:** Given what you budgeted and knowing what you said about us being below the expenditure level how do we deal with the surplus that's not been expended?

**Mr. Varkey:** That is the one that comes in as carryovers. Look at the two column budget under PY Carry Ins.

**Mr. Mascetta:** If we didn't have the carryover.

**Mr. Varkey:** Our numbers would be much smaller.



**Mr. Mascetta:** If you go back a year the budget was 3.586M. Correct?

**Mr. Varkey:** No, last year was 4M with a carryover of 1.775M which was mostly the GVP money. This year we don't have the GVP money which brings the budget down to 1.094M. The money the Department of Labor gives us is almost two years 80% has to be spent in the first year and 20% must be spent in the next year.

**Mr. Mascetta:** If you have a million in carryovers that represents the money we didn't spend last year. Correct?

**Mr. Varkey:** This year. Correct.

**Mr. Mascetta:** You define it as carryover. How does it factor into the program so that the expenditures are fulfilled? Do you distribute it accordingly within the expenses for each of the line items?

**Mr. Varkey:** It's mostly going into the training and the Youth contracts.

**Mr. Mascetta:** Based on last year, how much was spent in the training? Which is this current year?

**Mr. Varkey:** Last year, we assigned two 2.059M.

**Mr. Mascetta:** What did we spend?

**Mr. Varkey:** We spent 1.265M pending money.

**Mr. Mascetta:** Based on that we almost should expend this full budget this year?

**Mr. Varkey:** Well not most of it. Probably another 300K on training money because rest of it is obligated that we set aside as expenditures that needs to be met. That's what the carryover is going to cover.

**Mr. Mascetta:** If we didn't have the carryover the budget would be less a lot of money. How would that affect the program and the implementation of the items that we now have as expenditures as part of the program? We would be hurting wouldn't we?

**Mr. Varkey:** We wouldn't be hurting, but running at a much lower rate. Which is why the State gives the money as a two year program because they don't want us to spend at the 100% every year.

**Mr. Mascetta:** Is there other programs opening up now?

**Mr. Varkey:** No.

**Mr. Mascetta:** Does anyone have any other questions?

**Mr. Varkey:** Just to clarify, we are less money, but still spending about a million in change in current year based on the numbers we have. We have about 3M and carry-ins 1M.

**Mr. Mascetta:** Almost 1M to be expended.

**Mr. Varkey:** Right. There is enough money.

## V. Voting Items

- PY2023-2024 Year Round Youth Program Contracts

Mr. Mascetta made a motion to accept PY2023-2024 Year Round Youth Program Contracts. Mr. D'Angelo made a motion to accept the PY2023-2024 Year Round Youth Program Contracts. The motion seconded by Mr. Komorowski and unanimously approved as submitted.

- Program Year 2023 – Budget – For Board Approval Fiscal Year 2024 (Fiscal Year 2023 Actual to Approved Budget)

Mr. Mascetta made a motion to accept the Program Year 2023 – Budget – For Board Approval Fiscal Year 2024 (Fiscal Year 2023 Actual to Approved Budget). Mr. Ascencao made a motion to accept the Program Year 2023 – Budget – For Board Approval Fiscal Year 2024 (Fiscal Year 2023 Actual to Approved Budget). The motion seconded by Mr. Brown and unanimously approved as submitted.

**Mr. McGrail:** We have two funds that NYS Department of Labor call Adult and Dislocated Workers Fund. If we run out of funds from one program we are allowed to switch the funds. We have more adults than dislocated workers requesting training which is why we are requesting vote of approval to switch the funds.

**Mr. Mascetta:** Is this relative to that remaining budget money through FY2023 or is this part of what we want to do with the budget we just approved?

**Mr. Varkey:** No. This is part of that remaining money the carry-in money.

**Mr. Mascetta:** How does that issue sit with the budget we just approved? Is money budgeted to both program or did you budget most of it for adults.

**Mr. Varkey:** No, it's for both programs.

**Mr. Mascetta:** What we just approved you have it designated and if you need to make a change based on how both programs evolve over the course of the FY then we will be talking about it again relative to the budget we just approved?

**Mr. Varkey:** Correct

**Mr. Mascetta:** Now we have to place a vote to comply with NYS Department of Labor in order to make the switch in funds?

**Mr. Varkey:** Correct.

- Transfer Dislocated Worker Funds to Adult Funds

Mr. Mascetta made a motion to accept the Transfer of Dislocated Worker Funds to Adult Funds. Mr. Komorowski made a motion to accept the Transfer of Dislocated Worker Funds to Adult Funds. The motion seconded by Mr. Ascencao and unanimously approved as submitted.

**VI. Yonkers Career Center Report  
Career Center Manager, Ms. Carol Holman**

Ms. Holman discussed the overview report of the Yonkers Career Center report and information documented in OSOS, workshops, re-employment eligibility assessment services, counseling sessions, virtual workshops, virtual Metrix trainings, and OJT's.

Ms. Holman discussed the NY SCION is the New York Systems Change & Inclusive Opportunity Network. We are trying to improve participation of individuals with disabilities coming into the systems by assisting them with enhancing their skills and outlook on employment. The contract has been extended for a second year. It's a pilot program. Transportation is an issue for the participants. The Yonkers Career Center via Metrix created a remote training cluster of learning such as customer service with assistive technology to train the participants. The learning cluster is being revamped as we see changes. The Y-Zone will assist with getting computers or laptops.

**VII. Youth Services Report  
Youth Services Coordinator, Linda Patterson**

Ms. Patterson discussed the youth contractors YCAP and YWCA meeting and exceeding their contracted number (50 participants per contractor). The contractors are in the process of closing out their PY22 Year Round Youth Program which ends June 30, 2023. Ms. Patterson provided contractors with one-on-one training as requested by the Board at the last meeting. Ms. Patterson provided contractors with the NYS Department of Labor's helpdesk contact information for ongoing assistance. Ms. Patterson gave a



recommendation to extend both contractors for the PY23 Year Round Program. Ms. Patterson also recommends meeting with YCAP and the YWCA staff to discuss their contract.

**VIII. New Business**

**Ms. Turchinsky:** discussed the opening of the West Wing project at the Hudson River Museum.

Mr. Mascetta made a motion to adjourn meeting. Mr. Komorowski made a motion to adjourn. Ms. Turchinsky made second motion to adjourn. Meeting adjourned at 11:00 AM.